# 2025-2026 Bylaws of the Grant County Republican Party

#### Preamble:

The Grant County Republican Central Committee derives its authority from the Revised Code of Washington 29A.80. As a political party organization, it has the power to make its own rules and regulations, and to perform all functions inherent in such an organization. The trade name of the Grant County Republican Central Committee shall be the Grant County Republican Party Central Committee (GCRPCC).

## Purposes:

- 1. To promote the election of Approved Republicans, in good standing, to office,
- 2. To attract voters and volunteers to the GCRPCC,
- 3. To cultivate a countywide Republican organization which encourages constitutionally conservative, grassroots participation in local, state, and national politics while promoting individual civic responsibility in each generation of citizens,
- 4. To provide and support education to increase understanding of the GCRPCC's Platform, the US Constitution, and current issues to ensure better informed voters and elected officials who govern with constitutionally conservative values, and
- 5. To plan, organize, administer, and finance the GCRPCC operations to accomplish its purposes.

## ARTICLE 1 CENTRAL COMMITTEE

## 1.1 Description and Qualifiers

1.1.1. The GCRPCC shall consist of the duly elected or appointed Republican Precinct Committee Officers who are in <u>Good Standing</u> and all the members of the Executive Board of the GCRPCC. PCOs may not be appointed between the date of the state primary election and the Organization Meeting in even numbered years as stated in RCW 29A.80.051 and RCW 29A.80.031.

## 1.2. Duties and Rights

1.2.1 The Central Committee retains all rights inherent in the party as the body of elected officials. The Central Committee PCOs in <u>Good Standing</u> may override decisions of the Chair and/or Executive Board by a majority vote at any regular or special meeting where a quorum is present.

- 1.2.2 Any registered voter may file a Declaration of Candidacy for the position of Precinct Committee Officer (PCO) with the County Auditor, pursuant to RCW 29A.80.030, 29A.80.041, and 29A.80.051. Upon election at the primary, provided the individual remains an eligible voter within that precinct and does not resign, they shall serve as the PCO for a two-year term, starting from the first day of December until the Organization Meeting following the next even-year general election.
- 1.2.3 The PCO's responsibilities include assisting in organizing the county party and appointing its officers. A PCO serves as a voting member of the county Central Committee and is expected to consistently attend its meetings. Additionally, PCOs are responsible for attending precinct caucuses and the county convention, and participating in nominating replacements for vacancies in elected partisan offices. They are also expected to actively engage in party functions, connect with voters in their precinct, and support various party activities.
- 1.2.4 PCOs should also strive to represent the views of their precinct voters to the county party while effectively communicating the party's positions and candidates to their precinct voters. They have the autonomy to communicate with voters without interference from the Central Committee or Executive Board.
- 1.2.5 All Central Committee members are granted the authority to solicit and receive funds on behalf of the Central Committee as per the rules of the Washington State PDC and the GCRPCC guidelines.
- 1.2.6 A PCO remains in Good Standing if they meet the following criteria:
  - a. Legal and Regulatory Compliance: A PCO must comply with all legal requirements applicable to PCOs and any other political offices they hold.
  - b. Meet Attendance Requirements: A PCO cannot miss more than three Central Committee meetings within a 12 month period without notifying the Chair or providing a proxy.
  - c. Fulfills Basic Duties: A PCO must actively participate in party functions, engage with voters in their precinct, and support party activities.
  - d. Adheres to Bylaws and guidelines: A PCO must abide by the guidelines and bylaws, including adherence to party decisions as noted in the minutes.
  - e. Maintains Ethical Conduct: A PCO must maintain strict ethical standards by avoiding conflicts of interest, misappropriation of funds, exposing privileged information, or any behavior that would harm the GCRPCC reputation or functionality.
- 1.2.7 PCOs unwilling to fulfill their duties should immediately submit their resignation in writing to the GCRPCC Chair who is required to forward the resignation letter to the Grant County elections office within 5 business <u>days</u>.
- 1.2.8 A PCO may only be removed from <u>Good Standing</u> by a vote of the Central Committee. The officer may be notified of the intent to call for resignation beforehand, but it is not required. The Secretary will send a written notice by certified mail within ten (10) <u>days</u> of the vote to the PCO who has been removed from <u>Good Standing</u>, including the reason for their status. PCOs not in <u>Good Standing</u> will not be counted toward the quorum at any meetings nor be able to vote. Once the issue is corrected, the PCO may convey a petition for reinstatement to the Chair for referral to the Central Committee for consideration and a vote at any meeting where there is a quorum present.

#### 1.3 Quorums

- 1.3.1 Central Committee Organization Meeting—fifty percent (50%) of the duly elected PCOs in Good Standing constitutes a quorum.
- 1.3.2 Central Committee Bylaws or Special Business meetings—fifty percent (50%) of the duly elected or appointed Central Committee PCOs in <u>Good Standing</u> constitutes a quorum.
- 1.3.3 Central Committee Regular Business meetings—twenty percent (20%) of the Central Committee PCOs in <u>Good Standing</u> constitutes a quorum.
- 1.3.4 Central Committee—Special Meeting for Qualifying and Nominating Candidates and for Endorsing Candidates Twenty percent (20%) of the Central Committee PCOs in <u>Good Standing</u> constitutes a quorum.
- 1.3.5 Executive Board—Regular or Special Meeting—A majority of Executive Board members constitutes a quorum.
- 1.3.6 Standing and Ad Hoc Committees—a majority constitutes a quorum.
- 1.3.7 A quorum, once established, is not destroyed by a minority leaving the meeting.

## 1.4 Organization Meeting

- 1.4.1 Following each state general election held in even numbered years, pursuant to RCW 29A.80.030, the Central Committee shall meet for the purpose of organization at an easily accessible public location within the county, between the first day of December and the second Saturday the following January. The Executive Board of the retiring committee shall direct the Secretary to give notice of the time and place of such meeting, along with a copy of the newly proposed Bylaws which shall be emailed or mailed by request to each PCO at least ten (10) calendar days prior to the date of the meeting by either mail or email. The notice shall contain instructions for viewing or obtaining a copy of the proposed bylaws as well as all other pertinent instructions for the meeting.
- 1.4.2 Only the duly elected PCOs, in <u>Good Standing</u> and sworn in by the Chair prior to the meeting, shall be entitled to vote at or participate in the business of the Organization Meeting. State Recognized Picture ID must be shown to be credentialed. PCOs must be present to vote. No proxies shall be recognized by the Central Committee.
- 1.4.3 Upon receipt of the newly proposed Bylaws the PCO's are asked to submit any proposed changes in writing to the Bylaws Committee chair prior to the meeting. All proposed changes must be accompanied by an explanation of the rationale for the proposed change. No proposed changes will be accepted after that deadline. This section does not preclude amendments from the floor during the meeting.
- 1.4.4 The existing bylaws shall remain in effect until bylaws are approved for the new biennium. The outgoing Chair of the Central Committee shall call the Organization Meeting to order as temporary Chair and proceed with the business of the meeting as described in Article 1.4.8 of these bylaws. Before proceeding to business, all PCOs present shall be credentialed, the roll of the PCOs shall be called and entered into the minutes, along with a total count of those PCOs present.
- 1.4.5 The outgoing Executive Board Secretary shall serve as the Organization Meeting Secretary until the new secretary is elected.

- 1.4.6 At the Organization Meeting, the Central Committee shall elect a Chair and Vice-Chair who shall be of opposite sexes, pursuant to RCW 29A.80.030 and one State Committeeman and one State Committeewoman, pursuant to RCW 29A.80.020. Per the Aforementioned RCWs, the Organization Meeting may not be adjourned without the election of the above listed officers. The three Commissioner District Chairs, the Congressional Liaison, the Secretary, the Treasurer, and the other officers as deemed necessary shall also be elected at this time.
- 1.4.6.1. Anyone who wishes to run for the Executive Board must contact the Secretary to obtain a candidate application form. This form must be completed and returned to the Secretary no later than 5 days before the Organizational Meeting to be eligible for nomination. If there are no eligible candidates then nominations from the floor will be allowed.
- 1.4.7 Upon election the new Chair shall immediately assume leadership and take over as the chair of the meeting.
- 1.4.8 The order of Business shall be as follows:

Call to Order and Reading of the Roll Call

Invocation and Flag Salute

Ascertaining of a Quorum

Approval of the Minutes

**Election of County Chair** 

Election of the remaining Executive Board officers

Report from Bylaws Committee

Adoption of Bylaws

Finance Committee Report and Adoption of Budget

Other Business

Adjournment

#### 1.5. Central Committee Meetings

- 1.5.1 Regular Central Committee meetings shall be called by the Chair and must be held at least on a quarterly basis.
- 1.5.2 Proxy votes are allowed at all meetings except the Organizational Meeting and the removal of executive board members. Non-PCO Executive Board members may not appoint a proxy. A Proxy designation is only valid for the specified meeting.
- 1.5.3 A PCO in <u>Good Standing</u> may hold multiple Proxy votes, a non-PCO registered voter can only be the Proxy for the PCO representing the proxy's precinct.
- 1.5.4 While the chair counts for quorum in any central committee meeting, they cannot hold any proxies.

- 1.5.5 Except for the biennial Organizational Meeting, this section shall apply to all other Central Committee Meetings. Any proxy who is appointed by their PCO will be allowed full voting privileges at any regular business meeting of the Central Committee provided the Chair is notified by their appointing PCO in writing by US mail, email, or other recorded electronic communication, prior to the meeting.
- 1.5.6 Only PCOs in <u>Good Standing</u>, or their duly appointed proxies, and non-PCO, voting, Executive Board members may vote at any Central Committee meetings unless specified otherwise in these bylaws.
- 1.5.7 Robert's Rules of Order (the most current version) shall govern the deliberations of the Central Committee and the Executive Board except when those rules are inconsistent with any rules herein adopted.
- 1.5.8 The order of business of the Central Committee shall be as follows:

Call to Order

Invocation and Flag Salute

Ascertaining of a Quorum

Approval of the Minutes of the Last Meeting

Finance Report

Committee Reports

**Unfinished Business** 

**New Business** 

Adjournment

- 1.5.9 The Central Committee shall retain the right to call meetings of the Central Committee and will notify the Chair of any call for a meeting. Such a call shall be made by three (3) Executive Board Officers or nine (9) PCOs in <u>Good Standing</u> (elected and/or appointed). This call may be made by signatures on a petition and presented to the Chair or by sending to all PCOs, a copy of the signature document along with all other required elements in 1.5.10.
- 1.5.10 For all meetings, no matter how called, PCOs must be given ten (10) calendar days' notice of date, time, place, and nature of the meeting. The individual or group calling the meeting shall retain the right to have their business included in the meeting agenda, although it must maintain the standard order of business for Central Committee meetings under Article 1.5.8 of these bylaws. Any meeting called within 21 days of a previous Regular Business Meeting shall be referred to as a Bylaws or Special Business Meeting for the purposes of a quorum unless it is part of the Candidates Committee nomination or endorsement process.
- 1.5.11 PCOs are allowed attendance at meetings of all committees, including the Executive Board, except when the Executive Board is in executive session.
- 1.5.12 In the absence of the Chair and Vice-Chair, the Secretary shall call for the appointment of a Temporary Chair for that meeting only.

## 1.6. Filling PCO Vacancies

- 1.6.1 PCOs may not be removed from office, except as provided for in RCW 29A.56.110; however, the Chair shall have the authority to request the resignation of any Precinct Committee Officer not in Good Standing.
- 1.6.2 A vacancy in the office of precinct committee officer occurs and shall be filled pursuant to RCW 29A.80.031.
- 1.6.3 No appointed PCO shall be counted for a quorum nor be allowed to vote until their appointment is approved by a majority vote of the Central Committee at any meeting with a quorum following the Organization Meeting. Voting on an appointed PCO shall be done at ANY meeting (including a special meeting) immediately following the ascertaining of a quorum, regardless of the published agenda. Time for questioning the appointee(s) and discussion shall be allowed before a vote is called.
- 1.6.4 Upon approval of a new PCO, the Chair or their surrogate must notify the Grant County Elections Office within five (5) business days.
- 1.6.5 When a vacancy in the office of PCO exists following the primary election in even years, the seat must remain vacant until after the Organization Meeting pursuant to RCW 29A.80.030 and 29A.80.031.
- 1.6.6 Commissioner District Chairs may appoint <u>Precinct Captains</u> from current PCOs or party volunteers to fulfill PCO responsibilities in those precincts having no elected or appointed PCO.

## ARTICLE 2 EXECUTIVE BOARD

#### 2.1. Description and Qualifiers

- 2.1.1 The Executive Board of the GCRPCC shall consist of the County Chair, County Vice-Chair, State Committeeman, State Committeewoman, the Commissioner District Chairs, the Congressional District Liaison, Secretary, and Treasurer. If possible a non-voting Parliamentarian and a non-voting Legal Advisor be appointed to attend Executive Board and Central Committee meetings. Legislative district chairs from districts existing in Grant County are ex-officio non-voting members of the Executive board and the Central Committee.
- 2.1.2 The Executive Board Officers shall be duly elected or appointed PCOs elected by a majority of the Central Committee PCOs present at a meeting with a fifty percent (50%) quorum, except for the positions of Secretary, Treasurer, and Congressional District Liaison which may be non-PCO, voting members of the Executive Board. Except for special meetings, meetings to replace board members, or reorganizational meetings, non-PCO voting members of the Executive Board count toward quorum and may make, second, or vote on any motion at any regular Central Committee meeting.
- 2.1.3 No person shall hold more than one voting Executive Board office except in a temporary position for no more than 90 days. While holding the temporary position, the person may only cast the vote belonging to one of the offices.
- 2.1.4 The Parliamentarian and Legal Advisor are non-voting members of the Executive Board and are not required to be PCO's, and may be appointed by the Chair.

## 2.2. Executive Board Meetings

- 2.2.1 The Executive Board shall hold regular monthly meetings. Special meetings may be called by the Chair or three (3) members of the Executive Board.
- 2.2.2 Meetings of the Executive Board Shall be arranged by the Chair as to location, date, and time. Executive Board members will be notified of the meeting and agenda at least five (5) days, prior by the GCRP Chair or designee, unless all members of the Executive Board agree to waive this requirement in a manner that can be recorded.
- 2.2.3 A majority of the voting members of the Executive Board shall constitute a quorum.
- 2.2.4 The order of Business of the Executive Board shall follow the agenda; however, they may amend the agenda during the meeting.

## 2.3. Filling Executive Board Vacancies

- 2.3.1 In case of a vacancy of the Chair, the Vice-Chair shall assume temporary Chairmanship, and shall within thirty (30) calendar days, call and hold a meeting of the Central Committee for the purpose of filling the position of Chair. PCOs shall be sent ten (10) calendar days notice. The Central Committee shall make nominations at this meeting and vote to appoint a new Chair. If the Chair and Vice-Chair are both vacant simultaneously, the Central Committee shall appoint a temporary Chair by a simple majority vote. The temporary Chair shall fulfill the duties listed in this section and shall be acting Chair until the new Chair is elected.
- 2.3.2 All other Executive Board positions becoming or remaining vacant after the Organization Meeting shall be nominated by the Chair subject to Central Committee approval by majority vote at any regular or special meeting.

## 2.4 Discipline / Removal

- 2.4.1 Executive Board Officers may be removed from office under the rules of this section. Legislative District Chairs may only be removed from office as described in RCW 29A.80.061.
- 2.4.2 The Chair shall have the authority to request the resignation of any executive officer, if that officer has failed to perform duties and responsibilities of the position held. The officer shall be notified in writing of the Chair's intent to call for their resignation or in the alternative to correct the lack of attendance or performance. If the officer does not respond, or take corrective action, then the Chair, with the approval of the Central Committee, shall have the authority to remove the officer and declare the office vacant. The Chair shall then call for nominations and at the next scheduled Central Committee meeting a new officer shall be elected to fill the vacancy.
- 2.4.3 The Chair may be removed and replaced at a special meeting called for that purpose. The special meeting may replace a regularly scheduled meeting and in such a case the regularly scheduled meeting agenda may continue after the special meeting agenda is completed. The meeting shall be called as described in section 1.5.9 of these bylaws. Notice must be given by appropriate means at least fifteen (15) days in advance. The notice must include the meeting agenda and be transmitted to the WSRP Chair, National Committeeman, and National Committeewoman at the same time.
- 2.4.3.1 The Chair may not appoint new PCO's from the date of the notice unless and until the removal vote fails.

- 2.4.3.2 A majority of the total elected PCOs still in office, and in <u>Good Standing</u>, must vote to remove the Chair for the attempt to be successful. Consequently, there is no quorum requirement for this meeting. Elected PCOs may be present through electronic means (Zoom or other) if arranged in advance with any officer involved in the call of the meeting. Any PCO in <u>Good Standing</u>, elected or appointed, may speak for or against any item on the agenda.
- 2.4.3.3 Voting shall be done by <u>secret numbered ballots</u> (sample in Article 8) drawn at random by each Elected PCO in <u>Good Standing</u>. When tallied, the votes shall be read aloud by number so that each PCO can verify their vote was counted properly while maintaining anonymity. A non voting person shall assist any Elected PCO in <u>Good Standing</u> that is present through electronic means (Zoom or other), preferably on a one on one basis.
- 2.4.3.4 The Vice-Chair shall chair the meeting unless they are also on the agenda to be removed. In such a case another county's Chair or a representative from the WSRP shall chair the meeting and it shall be the responsibility of those calling the meeting to make those arrangements.
- 2.4.3.5 Up to the entire Executive Board may be removed in the same meeting.
- 2.4.3.6 Only one (1) attempt to remove the Chair may be called in a six (6) month period.

#### 2.5. Individual Job Descriptions

#### 2.5.1 Chair

- 2.5.1.1 The primary duty of the Chair is administrative, namely, to organize the function of the county party. The Chair shall delegate duties to party volunteers as much as possible, both for the benefit of the party and to not overburden the Chair.
- 2.5.1.2 The Chair shall hold, at minimum, quarterly meetings of the Central Committee and may call other meetings as deemed necessary or desirable.
- 2.5.1.3 The Chair has the responsibility of ensuring that minutes are kept at every meeting and that those minutes are offered for approval at the following meeting. These minutes shall be kept by the Secretary and shall be held for ten (10) years.
- 2.5.1.4 The Chair shall operate within a detailed income & expense budget; any deviation from the budget must have Executive Board approval.
- 2.5.1.5 It shall be the duty of the Chair to inform the PCOs in writing of the times for precinct caucuses and the county convention, and to inform them of their associated duties. This shall be done per the schedule established by the Washington State Republican Party Committee on Rules for Caucus and Convention. Refer to the GCRPCC Guideline on Caucus and Convention.
- 2.5.1.6 The Chair is granted authority to solicit and receive funds on behalf of the Central Committee as per the Guidelines.
- 2.5.1.7 The outgoing Chair shall turn over all party property and records, in his/her possession to the successor at the Organization Meeting or immediately if replaced at some other time.
- 2.5.1.8 The Chair shall be the official face and spokesperson of the GCRPCC and shall be the chair of the Media and Technology Committee and shall endeavor to promote the party, in a positive manner, within the county.

- 2.5.1.9 The Chair serves as a member of the Republican State Committee of Washington.
- 2.5.1.10 The Chair is responsible to ensure the treasurer completes and submits all PDC reports in a timely manner.
- 2.5.1.11 The Chair shall appoint a person or persons at each meeting, to ensure that those present via Zoom are able to fully participate.

#### 2.5.2 Vice-Chair

- 2.5.2.1 It shall be the duty of the Vice-Chair to work in close cooperation with the Chair as said Chair fulfills his/her responsibility to organize and promote the GCRPCC. The Vice-Chair shall exercise all the powers and perform all the duties of the Chair in the event of absence, illness, or other inability of the Chair to act except concerning County Caucus and Convention.
- 2.5.2.2 The outgoing Vice-Chair shall turn over all party property and records in his/her possession to the newly elected Vice-Chair at the Organization Meeting or immediately if replaced at some other time.
- 2.5.2.3 The Vice-Chair shall be a member of the Finance Committee and shall serve as the Vice-Chair of that committee.

#### 2.5.3 State Committeeman and State Committeewoman

- 2.5.3.1 The State Committeeman and State Committeewoman shall be the representatives of the GCRPCC to the Washington State Republican Party Central Committee and shall exercise and perform such powers and duties as usually pertain to these offices. Each shall report fully in writing to the Secretary within two weeks of the State Committee meeting for inclusion in the GCRP party records, and to be distributed in the next regular correspondence to the Central Committee.
- 2.5.3.2 Each shall provide a verbal report of the activities of the Republican State Committee at the next regular meeting of the county Executive Board and the Central Committee. The report shall include any matters related to or affected by the State Committee.
- 2.5.3.3 Proxies may be assigned if one or both are unable to attend any of the State Committee meetings when permitted by WSRP bylaws. The assignment of proxies must be executed in writing and may only be held by a member of the GCRPCC. Proxies must also provide the Secretary with a report from the State Committee.
- 2.5.3.4 State Committee officers shall seek guidance from the body of the Central Committee for agenda items at the State Committee meetings such as resolutions and elections of officers which have been announced in advance, and vote in accordance with the Central Committee consensus.

## 2.5.4 Secretary

2.5.4.1 After review by the Chair, minutes of Central Committee meetings shall be distributed to all PCOs and the Executive Board by the Secretary within fifteen (15) calendar days following the meeting, either by email or postal mail, as appropriate. PCOs shall receive the upcoming Central Committee meeting notification and agenda in like manner at least five (5) calendar days prior to the next meeting, or as otherwise prescribed by these bylaws. Executive Board minutes and agendas will be distributed to Executive Board members in like manner. Public requests for

Central Committee meeting minutes shall be fulfilled after they have been approved at the next meeting. Any corrected minutes will be distributed with the minutes of the immediately preceding meeting.

- 2.5.4.2 The Secretary shall create a backup copy of the party records quarterly and store it in a secure location separate from the treasurer's records. This backup shall be done on a GCRP-owned, media storage device and shall include the Chair's party records as well. These records shall be kept as required by law.
- 2.5.4.3 Keep a register of the PCOs.
- 2.5.4.4 Notify officers, committees and delegates of their appointment.
- 2.5.4.5 An outgoing secretary shall turn over all party property and records in his/her possession to a newly elected Secretary at the Organization Meeting or immediately if replaced at some other time.
- 2.5.4.6 Maintain an official GCRP Calendar of meetings and events.

#### 2.5.5 Treasurer

- 2.5.5.1 The Treasurer shall be the custodian of all the funds of the Republican Party in Grant County. They shall deposit funds received in a Federally Insured Depository operating in Grant County, as designated by the Executive Board. The account name shall be Grant County Republican Party Central Committee. The signers on the party account shall be the Chair, the Treasurer, and the Secretary. The Treasurer shall be sole controller of any party checks, debit or credit cards.
- 2.5.5.2 The Treasurer shall keep an accurate record of all receipts and shall disburse funds only upon approval of a majority of the Executive Board or Central Committee as documented in the formal minutes, or at the request of the County Chair or Secretary if such expenditures are part of the current, approved budget.
- 2.5.5.3 The Treasurer shall keep a current Finance Report on Google Sheets (or similar), which shall include a current Income & Expense Report and a current balance sheet. This document link shall be shared "view only" to the PCOs.
- 2.5.5.4 The Treasurer shall submit all reports necessary to the PDC in compliance with their rules. Any new Treasurer who is unfamiliar with the requirements of the Washington State Public Disclosure Commission (PDC) reporting requirements as they pertain to the GCRPCC, shall be provided adequate training. Training shall be paid for with GCRPCC funds.
- 2.5.5.5 The Treasurer shall present a detailed report of the financial records of the GCRPCC and a proposed biennial budget at each Organization Meeting. The Financial Report and Budget shall be distributed to the newly elected PCOs with the other information relating to the call of the Organization Meeting.
- 2.5.5.6 No expenditures outside of the approved budget for the biennium shall be made unless approval has been obtained from the Executive Board or Central Committee per the Guidelines.
- 2.5.5.7 The treasurer shall back up all GCRPCC financial records on a separate, GCRPCC owned media storage device each time those records are updated or adjusted.

2.5-5.8 The Treasurer shall be responsible for inventory of the party assets and approving any loaning of such assets. An outgoing Treasurer shall turn over all such party property and all GCRPCC records in his/her possession to a newly elected Treasurer at the Organization Meeting or immediately if replaced at some other time.

#### 2.5.6. Commissioner District Chairs

- 2.5.6.1 The Commissioner District Chairs shall be elected by the PCOs within their respective districts and are responsible for maintaining the maximum number of precinct committee officers within their districts.
- 2.5.6.2 Commissioner District Chairs are responsible for informing the PCOs in their respective districts of the duties, activities, and privileges of a PCO, especially those of maintaining up to date contact information of all voters within said precinct.
- 2.5.6.3 Commissioner District Chairs are responsible for contacting the PCOs in their respective districts concerning any assignments and news.
- 2.5.6.4 Commissioner District Chairs may appoint <u>Precinct Captains</u> in precincts without PCO's. Precinct Captains have the duties of PCOs but do not get a vote or count towards a quorum at Central Committee meetings.

#### 2.5.7 Legislative District Chairs

- 2.5.7.1 The Legislative District Chairs shall be elected by the PCOs, within their respective legislative districts, during a meeting scheduled for this purpose (RCW 29A.80.061), in the first fourteen (14) days of December in even numbered years.
- 2.5.7.2 The Legislative District Chair is invited to periodically report on any pressing legislative activity and communicate items of concern or interest that their legislator desires to make known to the GCRPCC.

## 2.5.8 Congressional District Liaison

- 2.5.8.1 The Congressional District Liaison shall be elected by the PCOs within his/her respective district.
- 2.5.8.2 The Congressional District Liaison is responsible to make periodic reports of the activities or concerns of our district's U. S. Congress member.

## **ARTICLE 3 COMMITTEES**

#### 3.1 Establishment Thereof

3.1.1 The Chair of the GCRPCC shall propose the creation or disbanding of such committees as deemed advisable, except standing committees, and will solicit nominations for any needed committee chairs. The creation or disbanding of any committees shall be approved by majority vote of the Executive Board. All chairs of committees shall be appointed by the Chair of the GCRPCC. PCOs shall be given notice of the formation of all committees and if interested in participation should notify the County Chair for possible appointment.

## 3.2 Standing Committees

#### 3.2.1 Media and Technology Committee

- 3.2.1.1 The chair of the Media and Technology Committee (M&T) (Chair) will oversee the GCRPCC party website, social media, database and any other electronic media, as well as newsletter, teleconferencing functions, and media releases. All media submissions shall be made by the party Chair to all local media after consulting with at least one (1) Executive Board member.
- 3.2.1.2 Access to County Data bases and other information is through the Media Tech Chair.

#### 3.2.2 Candidates Committee

- 3.2.2.1 Each year in which elections are to be held, this committee is responsible for contacting applicable congressional, legislative, and local candidates to determine any interest those candidates may have in being nominated or endorsed by the GCRPCC.
- 3.2.2.2 If a vacancy occurs in an office for which the GCRPCC must nominate a replacement, the committee chair will assist the County Chair in preparing for and conducting a special Central Committee meeting to interview and consider candidates.
- 3.2.2.3 The committee chair may also schedule a Special Meeting for Endorsing candidates as described in GCRPCC Guidelines.
- 3.2.2.4 It is the responsibility of the Candidates' Committee Chair to make arrangements for candidate-nominating and endorsement meetings.
- 3.2.2.5 In races with multiple Republican candidates, the Candidates Committee will conduct a comprehensive evaluation of all candidates, including any available public voting records, public statement and records, and submit a detailed report to the Precinct Committee Officers (PCOs) on or before the July Central Committee meeting.

## 3.2.3 Canvassing Committee

- 3.2.3.1 Canvassing Committee shall consist of the Commissioner District Chairs and other members as needed.
- 3.2.3.2 Canvassing Committee shall be responsible for helping PCOs and Candidates reach the grassroots through phone banking, doorbelling, Teleconferencing Meetings and organizing materials for distribution to voters, etc.
- 3.2.3.3 Canvassing Committee shall provide a party document packet and training for PCOs.
- 3.2.3.4 Canvassing Committee shall identify and recruit PCOs in precincts without PCO representation.

## 3.2.4 Bylaws Committee

3.2.4.1 This committee shall, at a minimum, be called by the Chairman in every even year, after the candidate filing period, to begin work on the Bylaws and Guidelines proposal for the new biennium. This committee may meet at any time during the biennium. The committee chair shall prepare a report to be presented to the PCOs for approval at the next Organization Meeting.

#### 3.2.5 Special Events Committee

3.2.5.1 This committee has the responsibility of planning and developing special events at the county level, for example, parades, the county picnic, the fair booth, and the Lincoln Day Dinner. A coordinator for each individual event shall be appointed by the Special Events Committee Chair and a report on each event shall be submitted to the Executive Board then to the Central Committee.

#### 3.2.6 Platform and Resolutions Committee

3.2.6.1 This committee has the responsibility of creating, collecting, distributing, and compiling results of a county platform questionnaire, from which they will prepare and present the proposed platform to the County Convention. This committee receives, reviews, and makes recommendations for resolutions which are then submitted to the Central Committee in a timely fashion for action.

#### 3.2.7 Credentials Committee

3.2.7.1 This committee is responsible for ensuring that all delegates and alternates to the county convention are registered in the precincts for which they are listed, for investigating all credentials' challenges, and for administering the roll call and ascertaining a quorum at the county convention. All other duties shall comply with the GCRPCC Guidelines.

#### 3.2.8 Finance Committee

- 3.2.8.1 This Committee is responsible for preparing a biennial Finance Report (including a current Balance Sheet and Income & Expense Report) and a proposed biennial budget to present for approval at the bi-annual Organization Meeting within ten (10) days of the meeting.
- 3.2.8.2 At the final GCRPCC Executive Board meeting prior to the Organization Meeting, the committee shall present the biennial finance report and proposed budget for review.
- 3.2.8.3 The Treasurer shall serve as chair of the committee. The county Vice-Chair shall serve on the committee. A PCO, not currently serving on the Executive Board, shall be appointed by the GCRPCC Chair to serve as a third member of the committee.
- 3.2.8.4 This committee is also responsible for reviewing the current, biennial budget during the odd-numbered years. Any proposed adjustments to the current, approved budget shall be proposed to the Executive Board for Consideration.
- 3.2.8.5 This committee is required to meet quarterly and review the work of the Treasurer and PDC filings. This committee is required to keep and submit meeting minutes to the Central Committee Secretary who shall present them with the next meeting's agenda.

## **ARTICLE 4 BYLAWS**

#### 4.1 Authority

4.1.1 Where these bylaws contradict local, county, state and federal law, those laws supersede these bylaws, except when these bylaws of necessity are more restrictive.

#### 4.2 Amendments

- 4.2.1 While changes to the bylaws may be discussed at any time, Fifty percent (50%) of the duly elected or appointed PCOs in <u>Good Standing</u> shall constitute a quorum for amendments to the bylaws.
- 4.2.2 Proposed Amendment(s) to the bylaws must be fully presented in writing at a regular meeting for discussion. The text of the proposed amendments must be included in the meeting minutes and the next meeting's agenda. At the next meeting the proposed amendment(s) shall be presented for discussion, modification, and a vote if the required quorum is present. If the required quorum is not present the proposal is tabled until the next meeting.
- 4.2.3 Every PCO shall be provided with a copy of the bylaws as adopted within fifteen (15) calendar <u>days</u> following the meeting at which said bylaws or amendments to these bylaws are adopted.

#### 4.3. Corrections

4.3.1 Non substantive errors in spelling, grammar or numbering may be changed without amendment, subject to approval of the Executive Board.

#### ARTICLE 5 COUNTY CAUCUS CONVENTION

#### 5.1. Rules

- 5.1.1 The Chair shall arrange and provide for a Grant County Republican Caucus and Convention in accordance with a call received from the State Chair. If the Chair fails to act within five (5) <u>days</u> for any reason, the State Committeeman and State Committeewoman shall call the Caucus and Convention and administer the convention.
- 5.1.2 The County Convention shall proceed as described in the GCRPCC Guidelines and all pertinent WSRP rules.
- 5.1.3 Every delegate and alternate requesting a copy of the platform as adopted will be provided one. The finished platform shall be posted on the party website. All public and party requests for the platform shall be filled.

## ARTICLE 6 MISCELLANEOUS

#### 6.1. Legal Advisor

- 6.1.1 If a Legal Advisor is needed, they shall be a member of the Washington State Bar Association in good standing.
- 6.1.2 The Legal Advisor shall advise the Executive Board on legal matters.
- 6.1.3 The Legal Advisor shall be encouraged to attend Central Committee and Executive Board meetings as a non-voting member.

#### 6.2. Parliamentarian

- 6.2.1 The Parliamentarian shall have a sound understanding of the most current version of Robert's Rules of Order and shall maintain an even temper and decorum during the meeting.
- 6.2.2 The Parliamentarian shall advise the Executive Board and Central Committee on parliamentary matters and issues.

#### 6.3 Guidelines

- 6.3.1 Guidelines may be created or amended by the Executive Board at any time by a majority vote.
- 6.3.2 The Central Committee retains authority to create or amend guidelines.

## 6.4 Internal Party Balloting

- 6.4.1 The GCRPCC shall maintain internal election ballots until the vote has been certified or the meeting is complete, whichever is more appropriate.
- 6.4.2 When multiple candidates are nominated for election the Central Committee shall first vote on all nominees. If one candidate receives a majority of all votes, he/she shall be declared elected. If no candidate receives a majority of all votes, all but the top two (2) nominees shall be removed from consideration. The Central Committee shall then vote on the remaining two (2) candidates, and the one receiving the highest number of votes shall be declared elected.
- 6.4.3 Ballots for Central Committee and Executive Board elections shall be held until the close of the meeting. If a challenge is made to the count, it must be presented to the Chair before the close of the meeting.
- 6.4.4 The GCRPCC Chair shall preside over elections and, unless otherwise specified in the bylaws or by law, arrange for the destruction of ballots.

#### 6.5 Internal Disputes

- 6.5.1 Whereas the Central Committee is a self governing body; any internal dispute, not resolved at a regular meeting, shall be settled by the Central Committee members at a Special Business meeting called for that purpose, and the decision of the Central Committee shall be considered final. If the dispute is against the Chair, no PCOs appointed after the dispute arose may vote in the Special Business meeting for settling the dispute. The Special Business Meeting shall be called only as prescribed in 1.5.9 of these bylaws.
- 6.5.2 Any member of the GCRPCC that brings legal action against the GCRPCC or any member thereof, where the action is related to the GCRPCC, shall be fully liable for all attorney fees, court costs, and any other associated costs incurred in defending against the action unless the initiating party prevails on ALL issues.

## ARTICLE 7 NON-CONTINUING NATURE OF ORGANIZATION

#### 7.1 Non-Continuance

7.1.1 The Grant County Republican Central Committee is a non-continuing body that reorganizes every two years following each even-numbered election cycle. During their Organization Meeting, the newly elected members adopt new bylaws. Until this meeting occurs, the members of the previous Central Committee (the "old" committee) continue to serve in their respective roles, ensuring continuity of operations.

## **ARTICLE 8 DEFINITIONS:**

## 8.1 Approved Republican:

An "Approved Republican" is a candidate who publicly identifies as a Republican, aligns closely with the Grant County Republican Party's values and platform, and has been vetted by the Candidates Committee and approved by a majority at any central committee meeting.

#### 8.2 Good Standing:

See section 1.2.6

## 8.3 Day(s):

For the purpose of any required notification period, any communication sent out by 8:00 PM shall start the counting of days on the day it is sent out. Communications sent out after 8:00 PM shall start the counting of days the following day. For the purpose of any deadline, the counting shall begin on the day after the initiating event, no matter what time of day it happens, and shall be completed by 8:00 PM on the last day of the deadline.

#### 8.4 Precinct Captain:

A person that is appointed to fill the responsibilities of a PCO in a precinct where the Captain does not reside. They have no voting rights and do not count for a quorum, but are allowed to participate in Central Committee discussions unlike guests. An appointed Captain loses his/her status if the position of PCO is filled by appointment or at the beginning of the next Organization Meeting. A Captain may also be removed by the County Chair or the Commissioner District Chair over the precinct.

## 8.5 Sample Numbered Ballot:

#13 Circle one (1)	Retain Remove	
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